**Consent to the Collection and Use of Personal Information**

For the purpose of applications, admissions and other administration works at TLBU, personal information and data of students at TLBU are to be collected and used as stated hereunder pursuant to the Personal Information Protection Law and other relevant laws of Korea including Higher Education Law.

|  |  |
| --- | --- |
| Personal Information | * Name, nationality, gender, e-mail address, date of birth, photo, Korean visa status, mailing address, post address; phone number(s), citizenship of the students and their parents, educational background, work experiences, language test scores, letters of recommendation, etc., information regarding Bachelor’s and/or Master’s degrees (diploma, transcript, etc.) * Proof of language proficiency; * Bank account information, certificate(s) of bank deposit, sponsor’s information * Family-related information (birth certificate, certificate of family relations); * Certificate of entry & exit; * Education verification information. * Information on health and/or travel insurance * Student ID, Personal Statement |
| Unique Identifiable information | * Residence registration number; * Passport number |
| Period of Retention  and Use | 10 years |
| Information for registrar | Student ID number, Name, Gender, Enrolment information, Residence registration number, Detailed records regarding study at TLBU educational background, GPA and transcript, Course details, and all other information for registrar keeping |
| Period of Retention  and Use | Permanent. |
|  | **Do you consent to the collection and use of personal information as outlined above?**  **□ I agree □ I do not agree** |

I have read and understand the information above and I understand that I have the right to refuse the this agreement to the collection and use of your personal information and data, I also understand that if I refuse to consent, I will be refused the admissions to and study at TLBU

Day\_\_\_\_\_\_\_\_\_\_\_ Month\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2022

**Name: Signature:**

**TLBU Graduate School of Law**

**Pledge regarding the Protection and Security of Personal Information**

Please sign the pledge below after carefully reading it and acknowledging that the pledge may be effective not only during your study at TLBU

1. I shall not release any personal information that happen to come into my possession or knowledge during my study at TLBU pursuant to the Personal Information Protection Act and other laws relevant to the protection of personal information, nor shall I print and distribute or otherwise release files that contain personal information to a third party.

2. I shall immediately return all information and data, meaning originals and copies of all information, including documents and records contained in storage devices, associated with my study at the University when my study ends and shall not arbitrarily delete or change them.

I fully acknowledge the preceding obligations and pledge to faithfully meet them.

Day\_\_\_\_\_\_\_\_\_ Month\_\_\_\_\_\_\_\_\_\_\_\_ 2022

**Name: Signature:**

**TLBU Graduate School of Law**